



NORTHWEST PARTNERSHIP PROGRAM

Enrollment Guide



Northwest
UNIVERSITY

Student Name _____

Student ID # _____

Please keep this booklet throughout the entire enrollment process.
Refer to due dates for each portion in the top center of each page.

NPP Cost Sheet

2021-2022 Academic Year

The list below describes the costs for both fall and spring semesters combined for a full-time student taking 12 credits in the fall and 12 credits in the spring semesters. Textbooks and miscellaneous expenses are not included.

Program Costs

For fall and spring semesters combined
Tuition (\$316 per credit hour) \$7,584
Registration Fee (\$0/semester)..... \$0
NPP Program Fee (\$1,300/semester) \$2,600
Ministry Practicum Tuition (6 credits) .Free
Total Cost..... \$10,184

Financial Benefits for NPP Students

Tuition – significantly reduced
Ministry Practicum (6 credits) – tuition waived
NU Application Fee – waived
Confirmation Deposit – waived
Health Services Fee – waived
Student Services Fee – waived

Ministry Practicum

Full-time students enroll for at least 24 credits for the academic year and may receive 6 additional credits per year by participating in the NPP Partner's internship program when approved by NU and overseen by NPP Coordinator.

Application Process

Application

Fall — Deadline **July 1st**

Spring—Deadline **November 1st**

- Only complete applications will be considered after the deadline up to July 15th / November 15th (Application, Transcripts, complete FASFA with school code, GPA petition if appropriate)

Student -

Complete and return Intern Application to Coordinator

Complete NU Application found at www.northwestu.edu/partnership/apply

Transcripts

Coordinator - Ask student if any former credits have been earned (i.e. concurrent credit, running start, advanced placement). Include these credits in transcripts.

Student - Order official HS or GED and all College transcripts to be sent directly to:

Northwest University

NPP Admissions Barton Building, College of Adult & Professional Studies

PO Box 579, Kirkland, WA 98083

Student - If ACT/SAT test scores are available, send directly to above address.

Student - Remember to include transcripts for concurrent credit, running start or advanced placement

Note: Students with a GPA of 2.0—2.49 must submit a 200 word essay petition explaining why he/she did not do well previously and how and why it will be different this time. Email petition to nppadmissions@northwestu.edu and copy your Coordinator.

Acceptance

Coordinator—Email nppadmissions@northwestu.edu the program's acceptance

Admissions—Email student and Coordinator NU's acceptance decision

Admissions—Email student and Coordinator the student's login and ID number

Admissions—Email transfer review to Coordinator

Admissions—Email the Coordinator regular updates of the status of their applicants

Note: You are considered a re-entry student if you have taken a semester or longer off. If this is you, please list NU under the previous education section of the online application.

FAFSA

To be done ASAP—Opens January 1st

FAFSA Checklist

What you need:

- Your Social Security Number.
- Your driver's license number, if you have one.
- Your W-2 Forms.
- Your federal income tax return.
- Current bank statements and records of stocks, bonds, and other investments.
- Records of other untaxed income received.
- Your business or farm records, if applicable.
- If you are NOT a US citizen, your alien registration number.
- Northwest University School Code: **003783**. You will need this number if you want Northwest University to get a copy of your application.

Dependent Students: Your parents will also need the same information and forms to complete their section of the FAFSA. Remember your FAFSA cannot be processed without their information and signature.

Complete FAFSA

The quickest way to complete the Free Application for Federal Student Aid (FAFSA) is to complete the application online at www.fafsa.ed.gov.

Financial Aid/Student Accounts

May-July (Fall) October-November (Spring)

Verification

The Department of Education selects about 30% of applicants for a process called verification. You will know if you are selected when you receive your Award Letter or your Student Aid Report (SAR). Until verification is completed, the financial aid package is *estimated* and subject to change per federal regulations, and must be confirmed once verification is completed. *Verification must be completed before financial aid can be disbursed.*

Selection for and the regulations concerning verification are completely independent of Northwest University. The verification process can add 2-3 weeks to the Financial Aid application process.

Award Letter

An Award Letter will be available once our office has reviewed your FAFSA. The award letter will be sent via e-mail. To accept your award package, remember to first read all the terms and conditions, then submit a signed copy to the NPP Financial Services Office.

Your Award Letter will also list any additional documents that our office will need from you before your financial aid can be disbursed to your student account.

What's Next?

- Contact our NPP Financial Services Representative, to discuss costs, accepted aid, and any remaining out of pocket costs after Financial Aid has been dispersed.
- For continuing students, Financial Aid/Student Accounts removes financial Hold once all balances are resolved from previous semester.
- Student completes Pre-Registration Documents, including Master Financial Agreement with NU with the help of our NPP Financial Services Representative.
- Once all of these steps are completed, student is eligible to register for classes for the next semester.

Student Advising

1. Students must pay off their student account charges for the previous semester to start the following semester registration process.
2. The NPP Academic Advisor will email students with their advising schedules. NPP coordinators will be copied on these emails.
3. Students will be allowed one week to reply via email accepting their advised schedule or discussing various changes to it, such as:

Student is not planning on taking courses this semester

Student has decided to pursue a different major

Student would like to take fewer than 12 credits for the upcoming semester

4. After proposed schedule is confirmed, students will be registered by NU, they do not need to go online and register themselves.

Contact Information

Email

NPPAdmissions@northwestu.edu

NPPAdvising@northwestu.edu

NPPFinancialServices@northwestu.edu

Phone

425/889-5344 - Coordinator Contact

425/889-6386—Student Support Specialist

425/889-5276 - Dean

425/889-5252 - Director

425/889-5311 - Admissions Counselor

425/889-6386 - Student Advising

425/889-5325 - Financial Services Representative

425/889-5338 - Registrar's Office

425/889-5310—Information Technology

425/803-3238 - Fax

Office Location

5520 108th Ave NE

Kirkland, WA 98033

Mailing Address

P. O. Box 579

Kirkland, WA 98083-0579

Attn: College of Adult and Professional Studies