

# Employer Reference Form

## The River Internship

Applicant Name: \_\_\_\_\_ Phone or Email: \_\_\_\_\_

This applicant is applying to The River Internship, a ministry of The River of Life Fellowship, located in Kent, WA. The River Internship aims to equip future generations of the church with foundational knowledge and training in personal, spiritual, and professional areas that will empower them to be impactful leaders both in and outside of the church.

We appreciate your candid evaluation of the applicant's ability as it relates to ministry pursuits. If you have any questions, please email [tri@theriver.church](mailto:tri@theriver.church).

Your name: \_\_\_\_\_ Phone or Email: \_\_\_\_\_

Business: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

Applicant's dates of employment at your place of business \_\_\_\_\_ to \_\_\_\_\_

Applicant's Position/Title/Role: \_\_\_\_\_

Is the candidate eligible for rehire?  Yes  No Why or why not? \_\_\_\_\_

Did this applicant receive any advancement?  Yes  No

Did he/she receive any promotions or demotions, or did he/she remain in the same role throughout his/her tenure?

Yes  No Explanation: \_\_\_\_\_

What kind of duties and responsibilities were assigned to the applicant?

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Did he or she complete them satisfactorily?  Yes  No

Did he/she go above and beyond what was required without being asked?  Yes  No

What were the applicant's strengths as an employee?

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Would you describe him or her as a hard worker?  Yes  No

Was the employee punctual?  Yes  No

Were there any issues with tardiness or absenteeism?  Yes  No

Would you describe him/her as professional?  Yes  No

Did the employee get along well with his/her peers?  Yes  No

Did the employee get along well with managers?  Yes  No

Did the employee get along well with customers?  Yes  No

Other helpful comments in evaluating the applicant's ability to succeed at The River Internship:

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Would you like to further discuss this applicant's referral? \_\_\_\_\_